MOUNT SHASTA FIRE PROTECTION DISTRICT STATION 1 600 MICHELE DRIVE

REGULAR BOARD MEETING AGENDA 10:00 A.M.

**CHAIRMAN ROBERT ASHWORTH** 

**VICE-CHAIRMAN RICHARD KLIEWER** 

**DIRECTOR JOHN ANDERSON** 

**DIRECTOR JAMES BEEM** 

DIRECTOR CHAD McCall

CHIEF RICK JOYCE

**ASST. CHIEF JOHNATHAN DUNCAN** 

SECRETARY JENNIE DAVIS

WEDNESDAY, APRIL 5<sup>TH</sup>, 2017

## ITEM:

1. Call to Order, Chaplain Andy Grossman to give Invocation, and Flag Salute. 10:00 a.m.

2. Roll Call.

Directors Ashworth, Kliewer, Beem, and McCall present. Director Anderson absent.

- Approval of Minutes for the Regular Board Meeting of March 1<sup>st</sup>, 2017.
   M/S/C
- 4. Public Comment on Open/Closed Session Items: This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.

No public comment

5. Cash Report

\$317,360.57 as of 04/05/2017.

- 6. Old Business and Board Directives from Previous Meetings
  - 6a. Discussion and Possible Action regarding clarification of employee regular pay and strike team pay. Director Beem

No new information. Tabled until May.

- **6b.** Discussion and Possible Action regarding adjustment of District boundary lines. –Director Kliewer No new information. Item suspended until there is new information to share.
- 6c. Discussion and Possible Action to approve changing the regular meetings of the Board to the 2<sup>nd</sup> Wednesday of each month, with Resolution #04052017. —Director Ashworth

# 7. NEW BOARD BUSINESS AND POSSIBLE ACTION

7a. Discussion and Possible Action regarding Board 700 forms, and overdue Ethics and Harassment training. -Director Ashworth

7b. Discussion and Possible Action regarding format of meeting minutes. -Director Ashworth

M/S/C

7c. Discussion and Possible Action to retire District's current liabilities. - Director Anderson

Tabled until May.

7d. Discussion and Possible Action to update Board on purchase of a water tender. –Director Anderson/Battalion Chief Duncan

No new information. Removed from agenda.

- 8. Next regularly scheduled Board Meeting is tentatively scheduled for Wednesday, May 10<sup>th</sup>, 2017 at 10:00 a.m.
- 9. Chief's Report and MSFPD Information Report to the Board. —Chief Joyce

Battalion Chief Duncan reads March report.

60 calls, with an average of 5 responders per call.

Training report:

Annual fit testing; SCBA skills refresher; ventilation training at the tower; Captain Haistings completed an EMR class with 3 of our newer volunteers.

Information report:

B.C. Duncan's truck should be finished this week.

The MSVFA's annual benefit dinner will be held on April 29<sup>th</sup>. Tickets are \$25 each.

The pump replacement and repair work at Station 2 has been started, and there are unanticipated complications. The cost may be higher than the original quote. B.C. Duncan will keep the Board informed.

## 10. Donations

No donations.

#### 11. Deposits

• \$75.00 Baker restitution

## 12. Fund Transfers

To be approved today:

US Bank rebate \$128.00 to 728000
 Baker restitution \$75.00 to 728000

M/S/C

13. Payment of the Bills- A detailed list containing all payees and payment amounts will be provided during the meeting

M/S/C

- 14. Ratify Payroll Claims- A detailed list containing all payees and payment amounts will be provided during the meeting
  - Regular Payroll: 02/17-03/02/2017

o **\$183.09** 

wages

o **\$30.32** 

**Federal taxes** 

- Regular Payroll: 03/03-03/16/2017
  - o **\$194.09**

wages

o **\$32.16** 

Federal wages

- Regular Payroll: 03/17-03/30/2017
  - o \$218.10

wages

o \$36.14

Federal taxes

M/S/C

15. <u>Board Comments and Questions</u>: At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

Possible changes to the Chief's report are discussed.

Secretary Davis suggests reviewing the P&P and Board Bylaws in the near future.

### 16. Adjournment

10:25 a.m.

Secretary Davis  Approved:
Approved:
Chairman Ashworth